

# NextGen Dept.

## Believers University | Internship Job Description

<b>Status:</b>	Part-time
<b>Supervisor:</b>	NextGen Director
<b>Internship:</b>	10 months
<b>Work Week:</b>	Sunday – Thursday
<b>Hours:</b>	20 hrs per week
<b>Compensation:</b>	\$10/hr
<b>Position:</b>	Special Needs Coordinator

### Mission:

Making Jesus #1, one person at a time

### Vision:

To create a safe place at church and in the home where kids, students and young adults can discover God, discover relationships and discover purpose.

### Staff Values:

- We pray like it depends on God, and work like it depends on us
- We are radically blessed when we radically give
- We lead others to *make Jesus #1*, by giving Him 1<sup>st</sup> place in our own lives
- We tackle “the worst” things first, keeping us organized and productive
- We celebrate wins, giving God the glory for who He is and what He is doing
- We make every effort to live at peace with everyone
- We recognize that effective communication leads to engagement

### Key Attributes:

- Mature: Has a growing and vibrant relationship with Jesus Christ
- Honest: Can be trusted to do what they say and say what they mean
- EQ: Connects well relationally with different people
- Hungry: Is driven to accomplish tasks and reach goals
- Humble: Puts others first and isn't consumed with getting the credit

## Bottomline:

Partner with the NextGen staff and teams to create, develop and implement an effective special needs ministry for our Believers Kids and Adult worship experiences.

## Ministry Area Responsibilities:

- Assist ministry leaders in creating monthly serving schedules
- Provide weekly communication to team members and participant families
- Collaborate with Ministry leaders and coaches to assess onboarding and ongoing team member training
- Partner with ministry leaders in developing outreach and SE efforts to the SN community
- Weekly set-up and tear down of environments
- Regular participation in all special needs environments
- Attend weekly and monthly meetings assigned by NextGen Director to include conferences / retreats